



**Music Sponsors South  
General Membership Meeting  
May 21, 2018  
7:00 pm**

A sign in sheet was passed around and is on file.

Christine Fiorello opened the meeting by welcoming everyone. She announced that we would be voting at this meeting and parents of new band/choir students who were not MSS members would not be eligible to vote.

Nancy Ahlborn introduced Dan Johnson who spoke about his Eagle Scout project. Dan is a HSS band student and will be completing food booth maintenance/repairs.

**Old business:**

April minutes were approved and seconded by a show of hands. Magaly Milton commented about the April minutes and agreed to approve them provided the items below were duly noted in the May minutes:

- 1) At the April meeting, Mrs. Milton requested written guidelines or a rubric for MSS scholarship administration and said that the scholarship chair and band director agreed to provide a copy which she has not been given. Claudia Healey (scholarship chairperson) stated that the band and choir director were provided this information in February for review and updating since so many of the original committee checklist items were changed by them and Mrs. Milton should request this information from them.
- 2) Mrs. Milton has suggestions about administering the Maryellen Mannarino Memorial Scholarship and was encouraged to make her suggestions next year as the process this year has been completed through the Guidance Department. The MEM Memorial Scholarship application was distributed by, collected by and the recipient was selected by the MHSS Guidance Department. Neither the Band/Choir Directors nor MSS members were involved in selecting the recipient of this service-based, character scholarship.
- 3) At the April meeting the group was discussing online group management tools and Mrs. Milton suggested using a free cloud service, like Dropbox, to allow MSS to trial document sharing while working out administrative rights, privacy, security policies and procedures. If it was not determined a more robust system was needed after a trial, then Mrs. Milton suggested looking into a product at a later date.

Music In the Parks: We are in need of student volunteers for Saturday 6/2 as it is the day after Senior Prom and also and SAT day.

Music Department Software Update: Christine Fiorello reported that the only feedback she got from membership since the last meeting was from Mrs. Milton and one of her concerns was about safety/security. Michele Mingino reported to the group that per her request the MTPS Manager of Information Systems, Dave Siwiak, reviewed both Charms and Cut Time and reported from a district standpoint the software is ok for MSS to use. His recommendations were 1) only allowing users appropriate levels of access and 2) ensure everyone uses strong passwords. Christine reported that Mr. Raguseo has proceeded with a subscription on his own (without MSS). It would be up to MSS in the future whether or not to partner with Mr. Raguseo to utilize the program. Mrs. Milton asked if there was a date for a vote on this topic and Nancy Ahlborn said there was not, and it would warrant further discussion.

Michele Mingino pointed out that the funds to pay for a subscription, if MSS decided to do so, was in fact allocated in budget lines "Music Program Expense – Band" and "Music Program Expense – Choir" and there were adequate budgeted funds available.

Jeff Healey commented that using either of these programs was actually more secure and offered more accountability than the current Excel Spreadsheet being used for financials.

### **Treasurer's Report:**

Nancy Ahlborn presented the budget on behalf of Michael Milton.

- 2 Wells Fargo accounts (money market and savings) have been closed and combined with the main Wells Fargo checking account, balance currently \$50,543.42
- After anticipated expenses our yearend balance will be approximately \$25,000.00
- Expenses of \$275 for Candy Grams was posted, Michael stated via email he was unable to split the expense between band/choir. Claudia Healy asked why the expense could not be split. Michele Mingino pointed out that in order to accurately prepare a budget for next year, items such as this must be properly allocated so as to portray a more accurate report of income and expenses
- Kelly Iannone asked about the status of moving the water fountain filling station expense of \$850 out of "Hospitality", as requested in the April meeting
- Hope Anderson had a question about the relationship between the bank account balance and the current budgeted expenses

*Note: (Mr. Milton was not present; the candy gram question and water filling station question will require follow up)*

**Bylaw Review:**

Michael Maggipinto (Bylaw Committee Chair) explained the process and introduced the group. He thanked them for their hard work in producing the new set of bylaws. He opened the floor to questions and discussion about the proposed bylaws and the process. Jeff Healey asked why the bylaws were exclusionary, specifically referring to Board members of other MHSS organizations being prohibited to serve on the MSS Board. Michele Mingino agreed with Mr. Healey’s remarks; excluding Executive Board members of other organizations is harmful to teamwork, collaboration, partnerships and communication within the school. Bylaws were put forward for a voice vote, majority approved and the new bylaws were adopted.

List of Open Committee Chairs: Nancy Ahlborn announced the list of committee positions for consideration during the 2018-19 school year, including but not limited to:

Audit	Bylaws	Fundraising	Webmaster/Social Media
Band Camp	Banquet	Scholarship	Photography/Yearbook
Bake Sale	Membership	Food Booth	Volunteer Coordinator

Thanksgiving Breakfast

Next meeting: Monday, June 11, 2018

Mr. Raguseo then gave a brief update on trailer purchase, still waiting for approval on 8 ½ foot (vs. 8 foot) trailer. He reported we are all set for the June trip. Final invoices have been sent to the treasurer for payment, t-shirts have been ordered. He reviewed the check in procedure with those present; this information will be sent home with students. Luggage check will be Wednesday night, 6/6.

Committee input/needs:

Donna Barnes announced that Banquet baskets are needed by Wednesday 5/23, please remind your students. They are still accepting RSVP’s and can use some parent volunteers that evening.

The Merola’s spoke about the necessary food booth repairs. They have quotes from several contractors (copies on file). The structure needs attention by a licensed contractor. They are seeking donations of material, membership unanimously voted to allocate \$3500 for food booth repairs. Hope Anderson inquired about the status of purchasing a generator as discussed at April meeting, however that has not been addressed at this point.

2018 – 19 Executive Board Nominations: The following slate of nominees was proposed:

President                   Mike Maggipinto

VP Admin                   Gina Dunsmuir

VP Operations           Nancy Ahlborn           or           Vern Peterson

Secretary                 Michael Milton (not present, has not accepted nomination yet)

Tara McCormick (DECLINED NOMINATION)

Treasurer                 Donna Barnes

Keisha Guthrie seconded the nominations. Additional nominees may email Christine Fiorello expressing their interest and/or may present themselves at the 6/11 meeting. Voting will occur during the June 11, 2018 MSS meeting.

The meeting concluded and was adjourned.